



5/15/2020

To: Hospital Administrators
 Hospital Emergency Preparedness Coordinators
 Hospital Bed Placement Coordinators
 Hospital Pharmacy

From: Public Health Emergency Operations Center (PHEOC)

Date: May 15, 2020

Re: COVID-19 Capacity and Utilization Reporting

IDPH is notifying all hospitals of upcoming changes to hospital reporting as it relates to the COVID-19 pandemic response. Although definitive start dates are not available currently, the Department wants all hospitals to start planning for these changes. These changes and updates include new requests for information in the TeleTracking system, NHSN reporting changes and additions, and updates to facility contact information in EmResource. Please read this document in full as each section is important and unique to the hospitals reporting for COVID-19 capacity, utilization, and the ability to receive future Remdesivir allocations from the Department of Health and Human Services (HHS).

1. Recent Request for Information in TeleTracking – Reporting REQUIRED WEEKLY

On Monday May 12, 2020, HHS announced that it is requesting specific data from hospitals to inform HHS’s distribution of its supply of Remdesivir. Specifically, HHS is requesting weekly data on the number of currently hospitalized COVID-19 patients and of those hospitalized how many are in Intensive Care Units (ICUs). The initial data was due by 7pm Tuesday May 12, 2020 and hospitals were directed to report in the TeleTracking [web portal](#).

TeleTracking is also one of the options that hospitals can use to fulfill the HHS’s previous request for daily bed reporting of bed capacity, utilization, and patient impact data. There are six data fields and definitions that are required of hospitals in the Teletracking system weekly:

Data Field	Definition
Overall COVID-19 Patients Confirmed	The number of patients anywhere in the facility that are currently positive with COVID-19. This includes the patients with laboratory-confirmed or clinically diagnosed with COVID-19. This does not include patients that were once positive but are now negative.

Overall COVID-19 Patients Under Investigation	The number of patients anywhere in the facility that are currently under investigation suspected to have COVID-19.
Overall COVID-19 Patients Using Ventilation	The current number of confirmed COVID-19 patients (laboratory-confirmed or clinically diagnosed) using ventilators.
Hospital Onset	Patients currently hospitalized in an inpatient bed (or anywhere in the hospital with inpatient order) with a new diagnosis of COVID-19 PUI, laboratory confirmed COVID-19, or clinically diagnosed COVID-19, 14 days or more days after hospital admission due to a condition other than COVID-19
ICU COVID-19 Patients	The current number of confirmed COVID-19 patients (laboratory-confirmed or clinically diagnosed) occupying ICU beds.
ICU COVID-19 Patients Under Investigation	The current number of patients under investigation for suspected COVID-19 occupying ICU beds.

HHS has indicated that hospitals that already use TeleTracking to submit all their daily bed capacity and utilization data do not need to do anything differently for the Remdesivir data collection. HHS has also indicated that all hospitals should report at least the six admissions and ICU data fields into TeleTracking once per week, even if they are using another reporting mechanism (e.g., the National Healthcare Safety Network COVID-19 module) to report their daily bed tracking and utilization information.

FOR CLARIFICATION: THE BED CAPACITY AND UTILIZATION DATA THAT HOSPITALS ARE CURRENTLY ENTERING IN EMRESOURCE ARE REPORTED TO THE **NATIONAL HEALTHCARE SAFETY (NHSN) NETWORK COVID-19 MODULE** not TO TELETRACKING

2. Additions and Revisions coming to EmResource the week of May 18, 2020: (more definitive details to follow this memo)

On Tuesday May 12, NHSN Hospital Users were informed via email that there would be changes coming to the COVID-19 Module as early as the evening of May 14, 2020. In order to accommodate this new

request for information from HHS, next week, hospitals will see changes in the EMResource Patient Impact Data Event (Yellow Tab) that will include:

- a. Revised definitions for the following two existing fields: **DAILY REPORTING at 10AM**

Hospital Onset COVID - Total current inpatients with onset of suspected or confirmed COVID-19 fourteen or more days after admission for a condition other than COVID-19

New information: The intent of this field has not changed. Wording has been modified for clarity purposes and additional guidance provided in the Table of Instructions to **distinguish this field from the new field of PREVIOUS DAY'S NEW HOSPITAL ONSET**. This field captures the **total number of current inpatients** at the time of data collection who had onset of suspected or confirmed COVID-19 fourteen or more days after admission (for a condition other than COVID-19) and are still inpatients at the time of data collection. The Table of Instruction also identifies that this represents the **prevalence** of hospital onset cases.

COVID-19 Deaths (COVID Pts Expired in EmResource) - Patients with suspected or confirmed COVID-19 who died in the hospital, ED, or any overflow location on the previous calendar day

New Information: This field title is changed from "DEATHS" to "PREVIOUS DAY'S DEATHS" and re-designed to capture the number of COVID-19 associated deaths for the **previous calendar day**. There is no change to this in EmResource because the current definition reflects this criterion already being reported by Illinois Hospitals.

- b. Four additional fields (location): **DAILY REPORTING at 10AM** - *This update will go live in EMResource the week of May 18, 2020. More definitive details to follow.*

Previous Day's Admissions with Confirmed COVID-19 - New patients admitted to an inpatient bed who had confirmed COVID-19 at the time of admission (Patient Impact and Hospital Capacity Query – Yellow Event Tab)

Previous Day's Admissions with Suspected COVID-19 - New patients admitted to an inpatient bed who had suspected COVID-19 at the time of admission (Patient Impact and Hospital Capacity Query – Yellow Event Tab)

Previous Day's New Hospital Onset - Current inpatients hospitalized for a condition other than COVID-19 with onset of suspected or confirmed COVID-19 on the previous day and the previous day is fourteen or more days since admission (Patient Impact and Hospital Capacity Query – Yellow Event Tab)

Elective Procedures - Indicate with a yes or no if your hospital is currently performing elective procedures. (CDPH/IDPH Statewide COVID-19 Query - Purple event tab)

As a reminder, submitting data via the NHSN application's COVID-19 Module continues to fulfill the reporting request for Capacity and Utilization Data detailed in Secretary Azar's letter and FAQs dated April 10, 2020. Again, IDPH currently reports this information on the hospital's behalf through NHSN.

3. New Facility Information Status Types in EmResource:

The facility contact information in EmResource now includes information about 24-hour **Primary** and **Secondary** Pharmacy contacts. The new fields are located on the left-hand side of the Hospital Details screen that is accessed by clicking on a hospital's name. This information will allow for immediate notification of shipments of Remdesivir or other medications that may come from IDPH to hospitals. If a hospital does not have a pharmacy, then provide 24-hour contacts for your hospital. The new fields are:

- a. **Primary 24-Hr Pharmacy Contact Name** - First and last name of the in-house pharmacy contact associated with the primary 24-hour pharmacy number.
- b. **Primary 24-Hr Pharmacy Contact Number** - 24-hour pharmacy number associated with the primary in-house pharmacy contact. Format (with extension): xxx-xxx-xxxx xxxx
- c. **Secondary 24-Hr Pharmacy Contact Name** - First and last name of the in-house pharmacy contact associated with the secondary 24-hour pharmacy number.
- d. **Secondary 24-Hr Pharmacy Contact Number** - 24-hour pharmacy number associated with the secondary in-house pharmacy contact. Format (with extension): xxx-xxx-xxxx xxxx

IDPH is requesting that hospitals update ALL EmResource contact information as soon as possible.

4. EmResource Values that "Blank" out at Midnight:

Many of the COVID-specific data elements (Purple and yellow tabs in EmResource blank out each night at midnight and are replaced with a double dash. A double dash is not the same as a zero! A zero means zero, but a double dash means not reported. Please ensure that all categories that start the day with a double dash are completed without fail.

Contact information/Technical Support:

- **Teletracking** - For issues with accessing the TeleTracking portal contact TeleTracking Technical Support at 1-877-570-6903.
- **NHSN** – Contact NHSN@cdc.gov with "hospital reporting COVID-19" in the subject line for questions regarding the COVID-19 Module
- **EmResource** – For issues reporting in EmResource contact Ashley.thoele@illinois.gov or Daniel.Lee@illinois.gov