

## PLAN – DO – STUDY – ACT PLANNING DOCUMENT

**AIM Statement:** *What are we trying to accomplish?*

**Measures:** *How will we know that a change is an improvement?*

*How Much?*

*By When?*

1.		
2.		

**Tests of Change:** *What change can we make that will result in improvement?*

<b>PLAN</b> What changes are to be made? What is our Question? What is our Prediction?	<b>DO</b> Carry out the Plan-Document the results	<b>STUDY</b> Complete data analysis-Compare to your Prediction	<b>ACT</b> Adapt? Adopt? Abandon?

# DESIGN PLAN FOR SMALL TESTS OF CHANGE

Initiative: \_\_\_\_\_ Intervention: \_\_\_\_\_

Smallest Change: \_\_\_\_\_ Scope: \_\_\_\_\_ Total # of Staff Impacted: \_\_\_\_\_

Planned Testing Timeframe: \_\_\_\_\_ Total # of Staff to Test: \_\_\_\_\_

	Test Description	Test Plan	Testers	Lesson(s) Learned	Decision	Adaptation
1					<input type="checkbox"/> Adapt <input type="checkbox"/> Adopt <input type="checkbox"/> Abandon	
2					<input type="checkbox"/> Adapt <input type="checkbox"/> Adopt <input type="checkbox"/> Abandon	
3					<input type="checkbox"/> Adapt <input type="checkbox"/> Adopt <input type="checkbox"/> Abandon	
4					<input type="checkbox"/> Adapt <input type="checkbox"/> Adopt <input type="checkbox"/> Abandon	
5					<input type="checkbox"/> Adapt <input type="checkbox"/> Adopt <input type="checkbox"/> Abandon	
6					<input type="checkbox"/> Adapt <input type="checkbox"/> Adopt <input type="checkbox"/> Abandon	