7/15/2020

TO: Illinois Hospital Administrators

From: Public Health Emergency Operations Center

Date: July 15, 2020

Re: Hospital Data Reporting

Purpose

On July 14, 2020 HHS sent letters to all hospital administrators outlining the recent changes to the COVID-19 data that had been previously submitted and provided all hospitals with an FAQ document to further assist with the required reporting for all data elements. These changes included further subsets of information previously requested as well as clarification for how the data should be submitted.

To keep hospitals compliant in reporting to HHS as required, instructions are provided in this memo that include how to access TeleTracking to report COVID-19 related information to HHS. It is imperative that hospitals continue to report COVID related information daily to inform the allocations of remdesivir to Illinois hospitals. As of __July 15, 2020__, hospitals should no longer report their COVID-19 information to the National Healthcare Safety Network (NHSN) COVID-19 portal.

Additionally, Illinois Hospitals are still required to report all information in EmResource. This data submission includes hospital bed availability and the COVID-19 Query.

IMPORTANT!!! **Hospital Engagement and Data Entry**

Beginning June 8, IDPH began instructing hospital via SIREN memos and webinars, to establish access and begin inputting their hospital level data to TeleTracking or NHSN independently by July 1, 2020, as requested by HHS.

The Federal Government will **no longer be sending out one-time requests** for data to aid in the distribution of remdesivir or any other treatments or supplies. TeleTracking daily reporting is the only mechanism used for the distribution calculations, and the data is needed daily to ensure accurate calculations.

Urgent Required Submission!!! While it is critical to report each of the data variables daily, the Federal Government asks that you urgently start reporting the following fields in TeleTracking that will specifically be used for determining future remdesivir distributions **by Wednesday, July 15th.**
  - Previous day's new adult admissions for confirmed Covid-19
  - Previous day's new adult admissions for suspected Covid-19
  - Total adults hospitalized for Covid – suspected and confirmed
  - Total hospitalized for Covid – confirmed only

- Total adults in ICU with Covid – suspected and confirmed
- Total adults in ICU with Covid – confirmed
- Remdesivir doses (being added soon)

While the above data elements will be used for the distribution of remdesivir, other fields will be used for the distribution of other items such as convalescent plasma and/or PPE. As a result, the federal government asks that you report all of the data elements included in the Guidance for Hospital Reporting on daily basis beginning **no later than Wednesday, July 22nd**. The Guidance document provides information about what to report where to report and when to report.

If you have any trouble with reporting or have questions, please email protect-servicedesk@hhs.gov. Thank you for your quick attention to this vital request and for everything you do to support those affected by the COVID-19.

Teletracking is the only mechanism to report all information associated with COVID-19 related data as requested by HHS. A portal account must be created prior to any data entry and each data point has a description associated with it. Data must be entered daily by 4:00pm Central Time unless instructed otherwise

Submit data to TeleTracking™ https://teletracking.protect.hhs.gov
- This portal is will have the new and updated fields ready as of July 15, 2020
  - Respond to the validation email sent to your administrator.
  - Visit https://teletracking.protect.hhs.gov and follow the specific instructions on how to become users.
  - Each facility can have up to 4 users for both data entry and visual access to aggregated data in the platform.
  - Users will be validated by the platform.
- Publish to the hospital or facility's website in a standardized format, such as schema.org. Use one of the above alternate methods until your ASPR Regional Administrator or HHS Protect notifies you that this implementation is being received.

IDPH appreciates the ability for hospitals to be responsive to changes and adapt their reporting at the requests of the state and federal government.

Thank you!