HFS 2270 Physician Certification Statement

Public Act 100-0646

Amended the Illinois Public Aid Code, Nursing Home Care Act and Hospital Licensing Act for development and implementation of the Physician Certification Statement (PCS).

The PCS is a single form that will be utilized by all Hospitals and Long Term Care (LTC) facilities when arranging non-emergency transportation.

If a Hospital or LTC facility arranges a Ground Ambulance, Medicar or Service Car transport, the facility must:

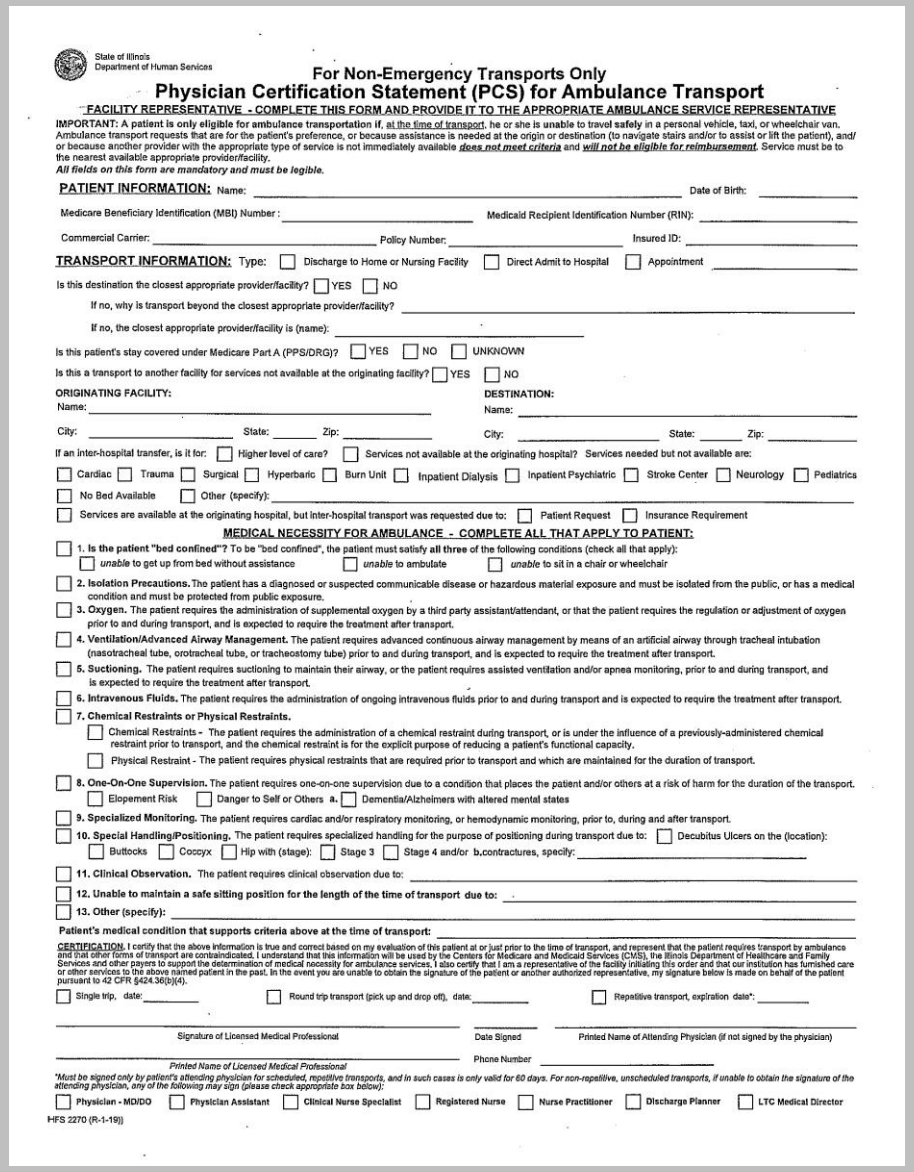
1) Complete a PCS

2) Provide a copy to the transportation provider

3) Maintain a copy of the form in its records

HFS2270 –Physician Certification Statement (PCS)

Non-Emergency Transports Only!



State of Illinois
Department of Human Services

For Non-Emergency Transports Only

Physician Certification Statement (PCS) for Ambulance Transport

FACILITY REPRESENTATIVE - COMPLETE THIS FORM AND PROVIDE IT TO THE APPROPRIATE AMBULANCE SERVICE REPRESENTATIVE

IMPORTANT: A patient is only eligible for ambulance transportation if, at the time of transport, he or she is **unable** to travel **safely** in a personal vehicle, taxi, or wheelchair van. Ambulance transport requests that are for the patient's preference, or because assistance is needed at the origin or destination (to navigate stairs and/or to assist or lift the patient), and/or because another provider with the appropriate type of service is not immediately available ***does not meet criteria*** and ***will not be eligible for reimbursement***. Service must be to the nearest available appropriate *provider/facility*.

All fields on this form are mandatory and must be legible.

PATIENT INFORMATION: Name: _____ Date of Birth: _____

Medicare Beneficiary Identification (MBI) Number: _____ Medicaid Recipient Identification Number (RIN): _____

Commercial Carrier: _____ Policy Number: _____ Insured ID: _____

TRANSPORT INFORMATION: Type: ☐ Discharge to Home or Nursing Facility ☐ Direct Admit to Hospital ☐ Appointment _____

Is this destination the closest appropriate provider/facility? ☐ YES ☐ NO

If no, why is transport beyond the closest appropriate provider/facility? _____

If no, the closest appropriate provider/facility is (name): _____

Is this patient's stay covered under Medicare Part A (PPS/DRG)? ☐ YES ☐ NO ☐ UNKNOWN

Is this a transport to another facility for services not available at the originating facility? ☐ YES ☐ NO

ORIGINATING FACILITY:
Name: _____
City: _____ State: _____ Zip: _____

DESTINATION:
Name: _____
City: _____ State: _____ Zip: _____

If an inter-hospital transfer, is it for: ☐ Higher level of care? ☐ Services not available at the originating hospital? Services needed but not available are:

☐ Cardiac ☐ Trauma ☐ Surgical ☐ Hyperbaric ☐ Burn Unit ☐ Inpatient Dialysis ☐ Inpatient Psychiatric ☐ Stroke Center ☐ Neurology ☐ Pediatrics

☐ No Bed Available ☐ Other (specify): _____

☐ Services are available at the originating hospital, but inter-hospital transport was requested due to: ☐ Patient Request ☐ Insurance Requirement

MEDICAL NECESSITY FOR AMBULANCE - COMPLETE ALL THAT APPLY TO PATIENT:

☐ **1. Is the patient "bed confined"?** To be "bed confined", the patient must satisfy **all three** of the following conditions (check all that apply):
☐ *unable* to get up from bed without assistance ☐ *unable* to ambulate ☐ *unable* to sit in a chair or wheelchair

☐ **2. Isolation Precautions.** The patient has a diagnosed or suspected communicable disease or hazardous material exposure and must be isolated from the public, or has a medical condition and must be protected from public exposure.

☐ **3. Oxygen.** The patient requires the administration of supplemental oxygen by a third party assistant/attendant, or that the patient requires the regulation or adjustment of oxygen prior to and during transport, and is expected to require the treatment after transport.

☐ **4. Ventilation/Advanced Airway Management.** The patient requires advanced continuous airway management by means of an artificial airway through tracheal intubation (nasotracheal tube, orotracheal tube, or tracheostomy tube) prior to and during transport, and is expected to require the treatment after transport.

☐ **5. Suctioning.** The patient requires suctioning to maintain their airway, or the patient requires assisted ventilation and/or apnea monitoring, prior to and during transport, and is expected to require the treatment after transport.

☐ **6. Intravenous Fluids.** The patient requires the administration of ongoing intravenous fluids prior to and during transport and is expected to require the treatment after transport.

☐ **7. Chemical Restraints or Physical Restraints.**
☐ Chemical Restraints - The patient requires the administration of a chemical restraint during transport, or is under the influence of a previously-administered chemical restraint prior to transport, and the chemical restraint is for the explicit purpose of reducing a patient's functional capacity.
☐ Physical Restraint - The patient requires physical restraints that are required prior to transport and which are maintained for the duration of transport.

☐ **8. One-On-One Supervision.** The patient requires one-on-one supervision due to a condition that places the patient and/or others at a risk of harm for the duration of the transport.
☐ Elopement Risk ☐ Danger to Self or Others a. ☐ Dementia/Alzheimers with altered mental states

☐ **9. Specialized Monitoring.** The patient requires cardiac and/or respiratory monitoring, or hemodynamic monitoring, prior to, during and after transport.

☐ **10. Special Handling/Positioning.** The patient requires specialized handling for the purpose of positioning during transport due to: ☐ Decubitus Ulcers on the (location):
☐ Buttocks ☐ Coccyx ☐ Hip with (stage): ☐ Stage 3 ☐ Stage 4 and/or b.contractures, specify: _____

☐ **11. Clinical Observation.** The patient requires clinical observation due to: _____

☐ **12. Unable to maintain a safe sitting position for the length of the time of transport due to:** _____

☐ **13. Other (specify):** _____

Patient's medical condition that supports criteria above at the time of transport: _____

CERTIFICATION. I certify that the above information is true and correct based on my evaluation of this patient at or just prior to the time of transport, and represent that the patient requires transport by ambulance and that other forms of transport are contraindicated. I understand that this information will be used by the Centers for Medicare and Medicaid Services (CMS), the Illinois Department of Healthcare and Family Services and other payers to support the determination of medical necessity for ambulance services. I also certify that I am a representative of the facility initiating this order and that our institution has furnished care or other services to the above named patient in the past. In the event you are unable to obtain the signature of the patient or another authorized representative, my signature below is made on behalf of the patient pursuant to 42 CFR §424.36(b)(4).

☐ Single trip, date:_____ ☐ Round trip transport (pick up and drop off), date:_____ ☐ Repetitive transport, expiration date*:_____

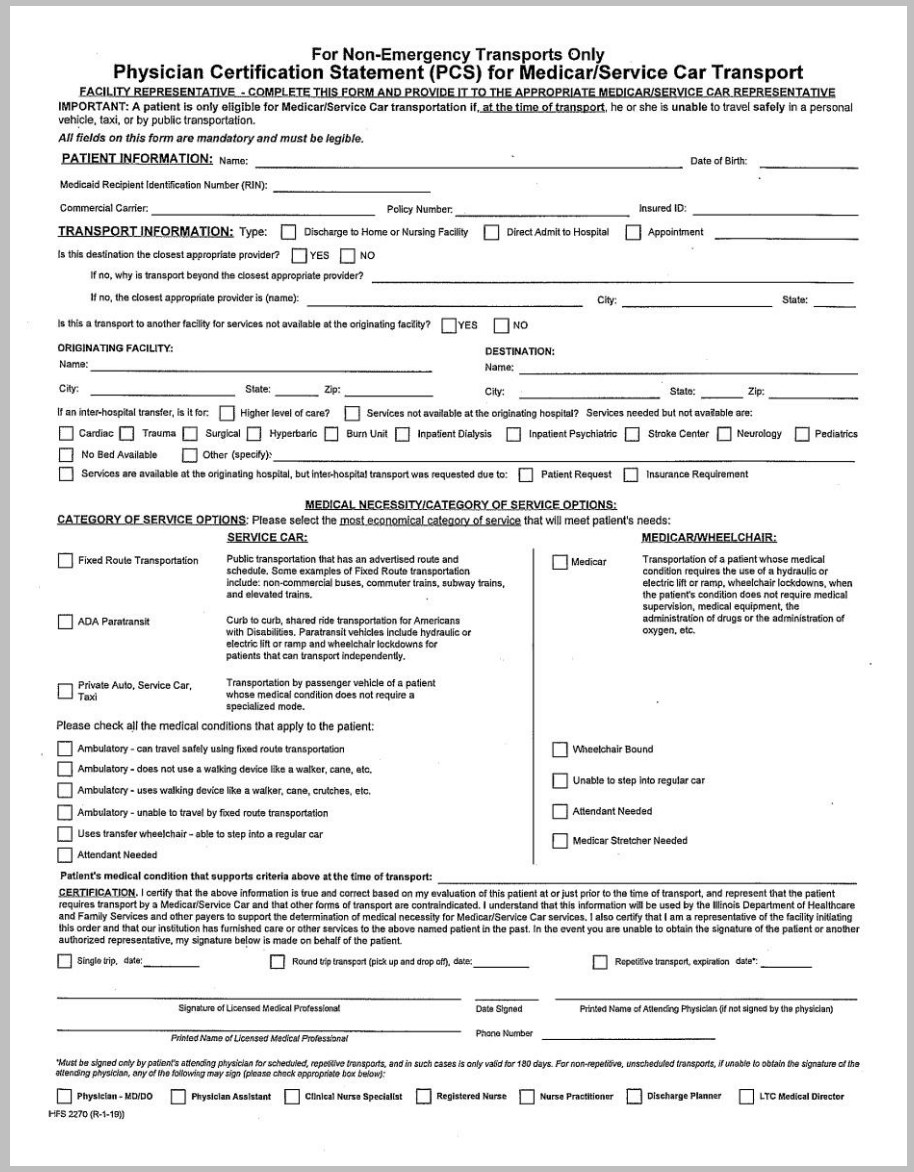
_____ _____ _____
Signature of Licensed Medical Professional | Date Signed | Printed Name of Attending Physician (if not signed by the physician)

_____ Phone Number _____
Printed Name of Licensed Medical Professional

**Must be signed only by patient's attending physician for scheduled, repetitive transports, and in such cases is only valid for 60 days. For non-repetitive, unscheduled transports, if unable to obtain the signature of the attending physician, any of the following may sign (please check appropriate box below):*

☐ **Physician - MD/DO** ☐ **Physician Assistant** ☐ **Clinical Nurse Specialist** ☐ **Registered Nurse** ☐ **Nurse Practitioner** ☐ **Discharge Planner** ☐ **LTC Medical Director**

HFS 2270 (R-1-19))



For Non-Emergency Transports Only

Physician Certification Statement (PCS) for Medicar/Service Car Transport

FACILITY REPRESENTATIVE - COMPLETE THIS FORM AND PROVIDE IT TO THE APPROPRIATE MEDICAR/SERVICE CAR REPRESENTATIVE

IMPORTANT: A patient is only eligible for Medicar/Service Car transportation if, at the time of transport, he or she is **unable** to travel **safely** in a personal vehicle, taxi, or by public transportation.

All fields on this form are mandatory and must be legible.

PATIENT INFORMATION: Name: _____ Date of Birth: _____

Medicaid Recipient Identification Number (RIN): _____

Commercial Carrier: _____ Policy Number: _____ Insured ID: _____

TRANSPORT INFORMATION: Type: ☐ Discharge to Home or Nursing Facility ☐ Direct Admit to Hospital ☐ Appointment _____

Is this destination the closest appropriate provider? ☐ YES ☐ NO

If no, why is transport beyond the closest appropriate provider? _____

If no, the closest appropriate provider is (name): _____ City: _____ State: _____

Is this a transport to another facility for services not available at the originating facility? ☐ YES ☐ NO

ORIGINATING FACILITY:
Name: _____
City: _____ State: _____ Zip: _____

DESTINATION:
Name: _____
City: _____ State: _____ Zip: _____

If an inter-hospital transfer, is it for: ☐ Higher level of care? ☐ Services not available at the originating hospital? Services needed but not available are:

☐ Cardiac ☐ Trauma ☐ Surgical ☐ Hyperbaric ☐ Burn Unit ☐ Inpatient Dialysis ☐ Inpatient Psychiatric ☐ Stroke Center ☐ Neurology ☐ Pediatrics

☐ No Bed Available ☐ Other (specify): _____

☐ Services are available at the originating hospital, but inter-hospital transport was requested due to: ☐ Patient Request ☐ Insurance Requirement

MEDICAL NECESSITY/CATEGORY OF SERVICE OPTIONS:

CATEGORY OF SERVICE OPTIONS: Please select the most economical category of service that will meet patient's needs:

SERVICE CAR:		**MEDICAR/WHEELCHAIR:**	
☐ Fixed Route Transportation	Public transportation that has an advertised route and schedule. Some examples of Fixed Route transportation include: non-commercial buses, commuter trains, subway trains, and elevated trains.	☐ Medicar	Transportation of a patient whose medical condition requires the use of a hydraulic or electric lift or ramp, wheelchair lockdowns, when the patient's condition does not require medical supervision, medical equipment, the administration of drugs or the administration of oxygen, etc.
☐ ADA Paratransit	Curb to curb, shared ride transportation for Americans with Disabilities. Paratransit vehicles include hydraulic or electric lift or ramp and wheelchair lockdowns for patients that can transport independently.		
☐ Private Auto, Service Car, Taxi	Transportation by passenger vehicle of a patient whose medical condition does not require a specialized mode.		

Please check all the medical conditions that apply to the patient:

☐ Ambulatory - can travel safely using fixed route transportation
☐ Ambulatory - does not use a walking device like a walker, cane, etc.
☐ Ambulatory - uses walking device like a walker, cane, crutches, etc.
☐ Ambulatory - unable to travel by fixed route transportation
☐ Uses transfer wheelchair - able to step into a regular car
☐ Attendant Needed
☐ Wheelchair Bound
☐ Unable to step into regular car
☐ Attendant Needed
☐ Medicar Stretcher Needed

Patient's medical condition that supports criteria above at the time of transport: _____

CERTIFICATION. I certify that the above information is true and correct based on my evaluation of this patient at or just prior to the time of transport, and represent that the patient requires transport by a Medicar/Service Car and that other forms of transport are contraindicated. I understand that this information will be used by the Illinois Department of Healthcare and Family Services and other payers to support the determination of medical necessity for Medicar/Service Car services. I also certify that I am a representative of the facility initiating this order and that our institution has furnished care or other services to the above named patient in the past. In the event you are unable to obtain the signature of the patient or another authorized representative, my signature below is made on behalf of the patient.

☐ Single trip, date:_____ ☐ Round trip transport (pick up and drop off), date:_____ ☐ Repetitive transport, expiration date*:_____

_____ _____ _____
Signature of Licensed Medical Professional | Date Signed | Printed Name of Attending Physician (if not signed by the physician)

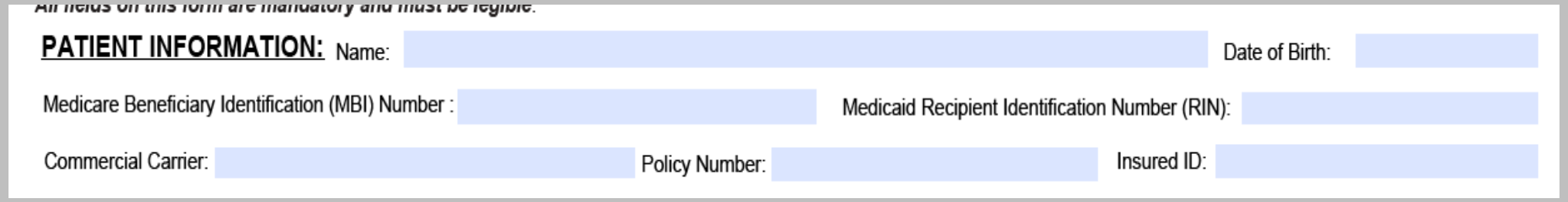
_____ Phone Number _____
Printed Name of Licensed Medical Professional

**Must be signed only by patient's attending physician for scheduled, repetitive transports, and in such cases is only valid for 180 days. For non-repetitive, unscheduled transports, if unable to obtain the signature of the attending physician, any of the following may sign (please check appropriate box below):*

☐ **Physician - MD/DO** ☐ **Physician Assistant** ☐ **Clinical Nurse Specialist** ☐ **Registered Nurse** ☐ **Nurse Practitioner** ☐ **Discharge Planner** ☐ **LTC Medical Director**

HFS 2270 (R-1-19))

PCS - Patient Information

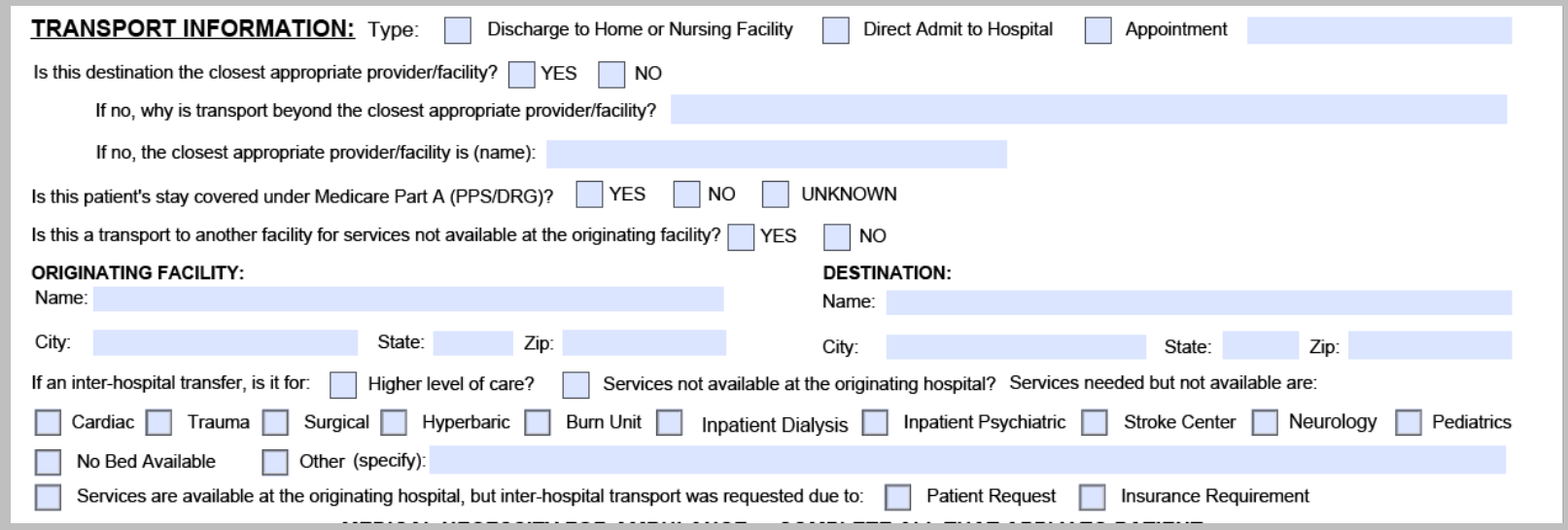


Enter All Available Information

Must include Name and RIN for all Medicaid Trips

Date of Birth is helpful but not required

PCS– Transport Information



TRANSPORT INFORMATION: Type: ☐ Discharge to Home or Nursing Facility ☐ Direct Admit to Hospital ☐ Appointment

Is this destination the closest appropriate provider/facility? ☐ YES ☐ NO

If no, why is transport beyond the closest appropriate provider/facility?

If no, the closest appropriate provider/facility is (name):

Is this patient's stay covered under Medicare Part A (PPS/DRG)? ☐ YES ☐ NO ☐ UNKNOWN

Is this a transport to another facility for services not available at the originating facility? ☐ YES ☐ NO

ORIGINATING FACILITY:

Name:

City: State: Zip:

DESTINATION:

Name:

City: State: Zip:

If an inter-hospital transfer, is it for: ☐ Higher level of care? ☐ Services not available at the originating hospital? Services needed but not available are:

☐ Cardiac ☐ Trauma ☐ Surgical ☐ Hyperbaric ☐ Burn Unit ☐ Inpatient Dialysis ☐ Inpatient Psychiatric ☐ Stroke Center ☐ Neurology ☐ Pediatrics

☐ No Bed Available ☐ Other (specify):

☐ Services are available at the originating hospital, but inter-hospital transport was requested due to: ☐ Patient Request ☐ Insurance Requirement

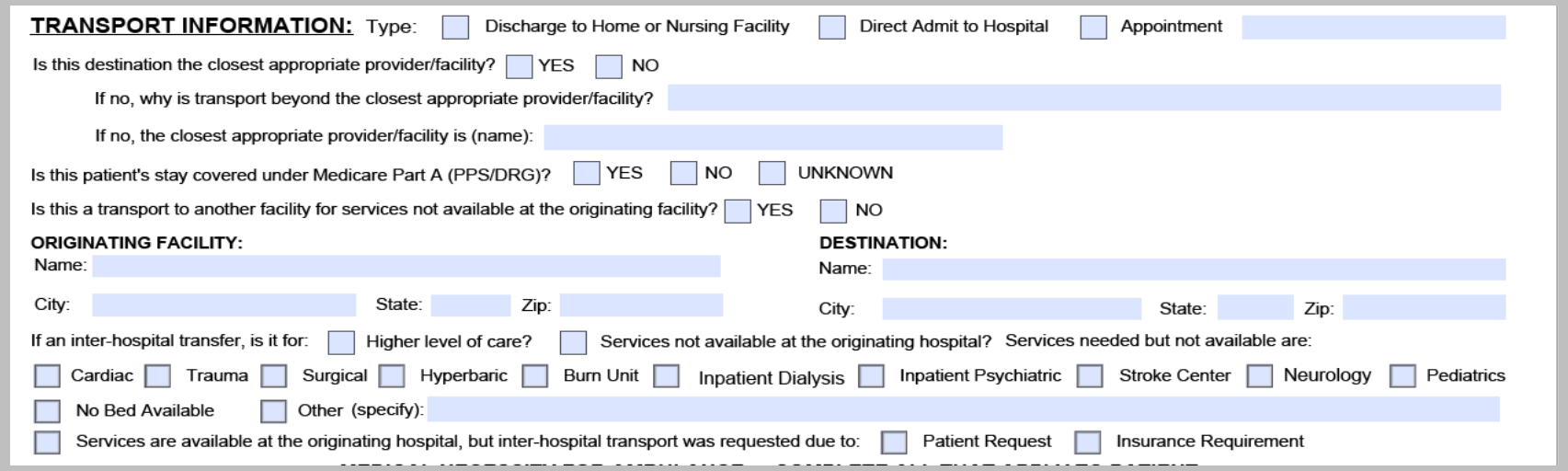
SINGLE OR ROUND TRIP TRANSPORTS

Type of Transport – Must check 1 box of 3. No need to add date after appt because will be below.

Closest Appropriate Facility

- Must check “yes or no”. If no, must give reasoning.
- “Appropriate” includes patient’s condition, availability of service to meet patient’s needs of patient, physician, etc.

PCS– Transport Information (cont'd)



TRANSPORT INFORMATION: Type: ☐ Discharge to Home or Nursing Facility ☐ Direct Admit to Hospital ☐ Appointment

Is this destination the closest appropriate provider/facility? ☐ YES ☐ NO

If no, why is transport beyond the closest appropriate provider/facility?

If no, the closest appropriate provider/facility is (name):

Is this patient's stay covered under Medicare Part A (PPS/DRG)? ☐ YES ☐ NO ☐ UNKNOWN

Is this a transport to another facility for services not available at the originating facility? ☐ YES ☐ NO

ORIGINATING FACILITY:

Name:

City: State: Zip:

DESTINATION:

Name:

City: State: Zip:

If an inter-hospital transfer, is it for: ☐ Higher level of care? ☐ Services not available at the originating hospital? Services needed but not available are:

☐ Cardiac ☐ Trauma ☐ Surgical ☐ Hyperbaric ☐ Burn Unit ☐ Inpatient Dialysis ☐ Inpatient Psychiatric ☐ Stroke Center ☐ Neurology ☐ Pediatrics

☐ No Bed Available ☐ Other (specify):

☐ Services are available at the originating hospital, but inter-hospital transport was requested due to: ☐ Patient Request ☐ Insurance Requirement

<u>REPETITIVE/RECURRING TRANSPORTS</u>

Medicare Part A (PPS/DRG) – Must check yes, no or unknown

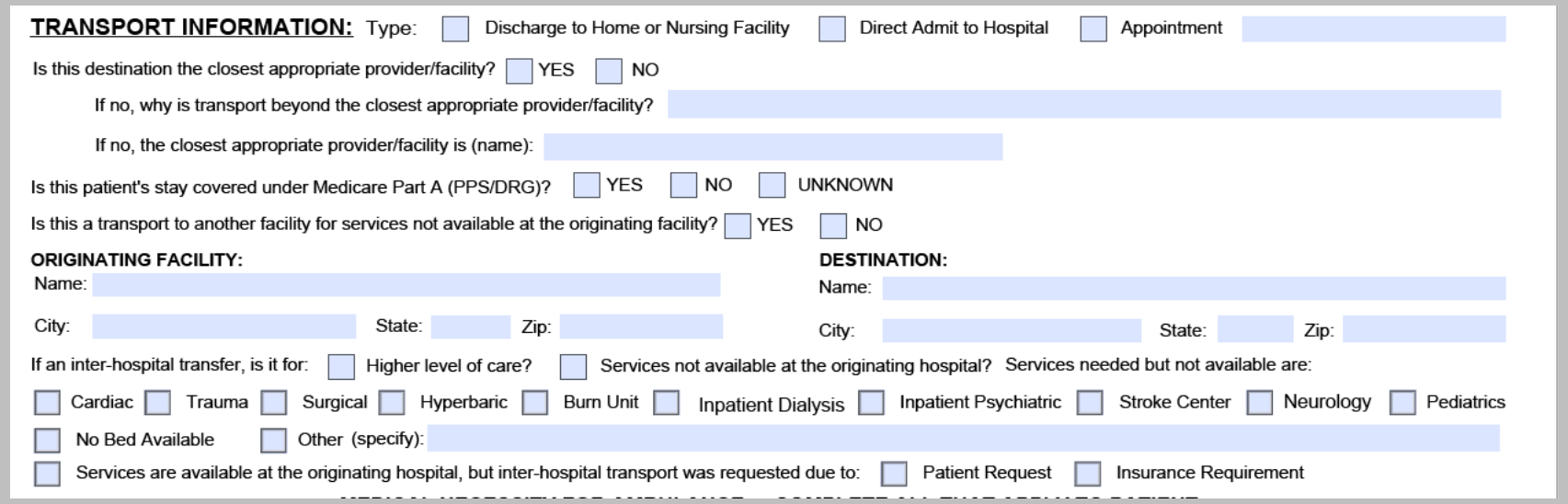
Service Availability at Originating Facility – Must check yes or no

Originating Facility and Destination – Must include all available information

AMBULANCE – Valid for up to 60 days

MEDICAR/SERVICE CAR – Valid for up to 180 days

PCS– Transport Information (cont'd)



TRANSPORT INFORMATION: Type: ☐ Discharge to Home or Nursing Facility ☐ Direct Admit to Hospital ☐ Appointment

Is this destination the closest appropriate provider/facility? ☐ YES ☐ NO

If no, why is transport beyond the closest appropriate provider/facility?

If no, the closest appropriate provider/facility is (name):

Is this patient's stay covered under Medicare Part A (PPS/DRG)? ☐ YES ☐ NO ☐ UNKNOWN

Is this a transport to another facility for services not available at the originating facility? ☐ YES ☐ NO

ORIGINATING FACILITY:

Name:

City: State: Zip:

DESTINATION:

Name:

City: State: Zip:

If an inter-hospital transfer, is it for: ☐ Higher level of care? ☐ Services not available at the originating hospital? Services needed but not available are:

☐ Cardiac ☐ Trauma ☐ Surgical ☐ Hyperbaric ☐ Burn Unit ☐ Inpatient Dialysis ☐ Inpatient Psychiatric ☐ Stroke Center ☐ Neurology ☐ Pediatrics

☐ No Bed Available ☐ Other (specify):

☐ Services are available at the originating hospital, but inter-hospital transport was requested due to: ☐ Patient Request ☐ Insurance Requirement

<u>IF INTER-HOSPITAL TRANSFER</u>

Must check if "Higher Level of Care" of "Services Not Available at Originating Hospital"

- If services not available, must identify which services were not available

If Services are available, must check the box and check reasoning

- "Patient Request" applies when services are available and patient still wants to leave
- "Insurance Requirement"

PCS – Medical Necessity (Ambulance)

MEDICAL NECESSITY FOR AMBULANCE - COMPLETE ALL THAT APPLY TO PATIENT:

☐ 1. **Is the patient "bed confined"?** To be "bed confined", the patient must satisfy **all three** of the following conditions (check all that apply):
☐ *unable* to get up from bed without assistance ☐ *unable* to ambulate ☐ *unable* to sit in a chair or wheelchair

☐ **2. Isolation Precautions.** The patient has a diagnosed or suspected communicable disease or hazardous material exposure and must be isolated from the public, or has a medical condition and must be protected from public exposure.

☐ **3. Oxygen.** The patient requires the administration of supplemental oxygen by a third party assistant/attendant, or that the patient requires the regulation or adjustment of oxygen prior to and during transport, and is expected to require the treatment after transport.

☐ **4. Ventilation/Advanced Airway Management.** The patient requires advanced continuous airway management by means of an artificial airway through tracheal intubation (nasotracheal tube, orotracheal tube, or tracheostomy tube) prior to and during transport, and is expected to require the treatment after transport.

☐ **5. Suctioning.** The patient requires suctioning to maintain their airway, or the patient requires assisted ventilation and/or apnea monitoring, prior to and during transport, and is expected to require the treatment after transport.

☐ **6. Intravenous Fluids.** The patient requires the administration of ongoing intravenous fluids prior to and during transport and is expected to require the treatment after transport.

☐ **7. Chemical Restraints or Physical Restraints.**
☐ Chemical Restraints - The patient requires the administration of a chemical restraint during transport, or is under the influence of a previously-administered chemical restraint prior to transport, and the chemical restraint is for the explicit purpose of reducing a patient's functional capacity.
☐ Physical Restraint - The patient requires physical restraints that are required prior to transport and which are maintained for the duration of transport.

☐ **8. One-On-One Supervision.** The patient requires one-on-one supervision due to a condition that places the patient and/or others at a risk of harm for the duration of the transport.
☐ Elopement Risk ☐ Danger to Self or Others **a.** ☐ Dementia/Alzheimers with altered mental states

☐ **9. Specialized Monitoring.** The patient requires cardiac and/or respiratory monitoring, or hemodynamic monitoring, prior to, during and after transport.

☐ **10. Special Handling/Positioning.** The patient requires specialized handling for the purpose of positioning during transport due to: ☐ Decubitus Ulcers on the (location):
☐ Buttocks ☐ Coccyx ☐ Hip with (stage): ☐ Stage 3 ☐ Stage 4 and/or **b.** contractures, specify:

☐ **11. Clinical Observation.** The patient requires clinical observation due to:

☐ **12. Unable to maintain a safe sitting position for the length of the time of transport due to:**

☐ **13. Other (specify):**

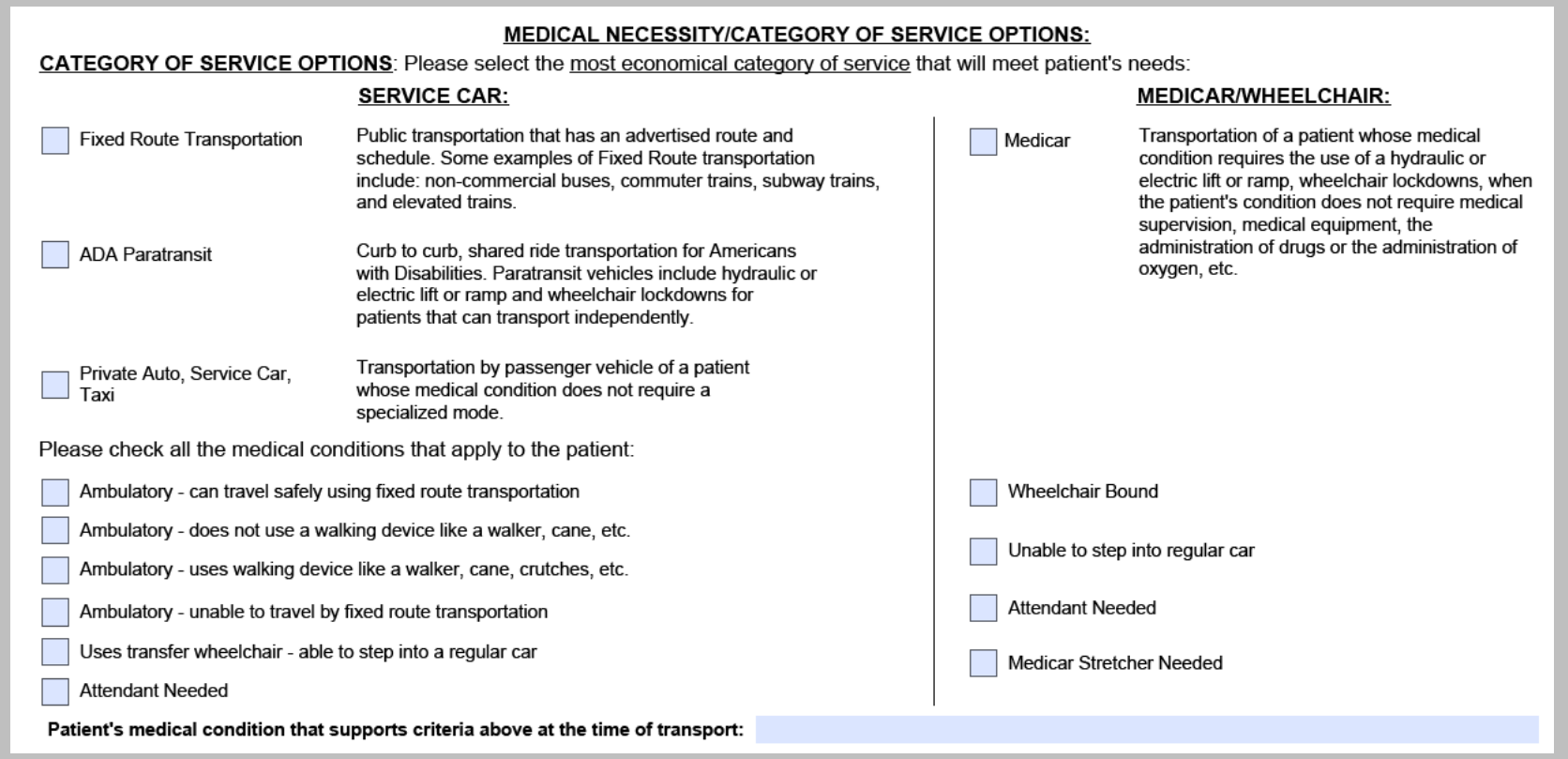
Patient's medical condition that supports criteria above at the time of transport:

Check ALL boxes that apply.

“Bed Confined” – all 3 boxes must be checked

“Patient’s medical condition that support criteria” must be completed!!!!

PCS – Medical Necessity (Medicar/Service Car)



MEDICAL NECESSITY/CATEGORY OF SERVICE OPTIONS:

CATEGORY OF SERVICE OPTIONS: Please select the most economical category of service that will meet patient's needs:

SERVICE CAR:

- ☐ Fixed Route Transportation — Public transportation that has an advertised route and schedule. Some examples of Fixed Route transportation include: non-commercial buses, commuter trains, subway trains, and elevated trains.
- ☐ ADA Paratransit — Curb to curb, shared ride transportation for Americans with Disabilities. Paratransit vehicles include hydraulic or electric lift or ramp and wheelchair lockdowns for patients that can transport independently.
- ☐ Private Auto, Service Car, Taxi — Transportation by passenger vehicle of a patient whose medical condition does not require a specialized mode.

Please check all the medical conditions that apply to the patient:

- ☐ Ambulatory - can travel safely using fixed route transportation
- ☐ Ambulatory - does not use a walking device like a walker, cane, etc.
- ☐ Ambulatory - uses walking device like a walker, cane, crutches, etc.
- ☐ Ambulatory - unable to travel by fixed route transportation
- ☐ Uses transfer wheelchair - able to step into a regular car
- ☐ Attendant Needed

MEDICAR/WHEELCHAIR:

- ☐ Medicar — Transportation of a patient whose medical condition requires the use of a hydraulic or electric lift or ramp, wheelchair lockdowns, when the patient's condition does not require medical supervision, medical equipment, the administration of drugs or the administration of oxygen, etc.

- ☐ Wheelchair Bound
- ☐ Unable to step into regular car
- ☐ Attendant Needed
- ☐ Medicar Stretcher Needed

Patient's medical condition that supports criteria above at the time of transport:

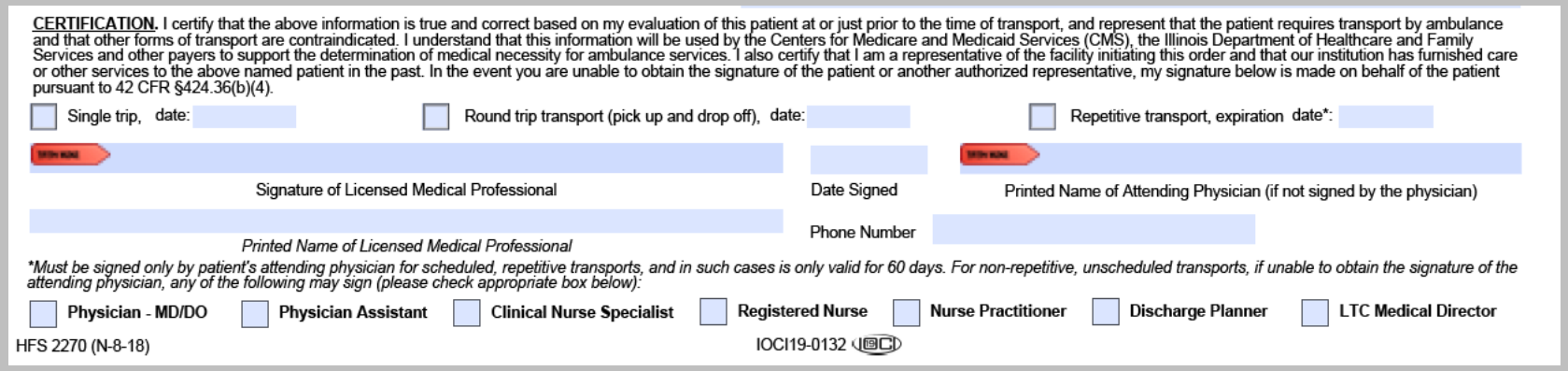
Left side for Service Car and Fixed Route transports (no assistance needed)

Right side for Medicar

Must Check which Category of Service **and** ALL medical conditions that apply

“Patient’s medical condition that support criteria” must be completed for Medicar

PCS - Signature



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☐ Single trip, date: ☐ Round trip transport (pick up and drop off), date: ☐ Repetitive transport, expiration date*:

Signature of Licensed Medical Professional | Date Signed | Printed Name of Attending Physician (if not signed by the physician)

Printed Name of Licensed Medical Professional | Phone Number

Must be signed only by patient's attending physician for scheduled, repetitive transports, and in such cases is only valid for 60 days. For non-repetitive, unscheduled transports, if unable to obtain the signature of the attending physician, any of the following may sign (please check appropriate box below):

☐ Physician - MD/DO ☐ Physician Assistant ☐ Clinical Nurse Specialist ☐ Registered Nurse ☐ Nurse Practitioner ☐ Discharge Planner ☐ LTC Medical Director

HFS 2270 (N-8-18) IOCI19-0132

Check the appropriate box for Single Trip, Round Trip or Repetitive Trip

- Must include <u>date of transport</u> for Single or Round Trip Transport
- Must include <u>expiration date</u> for Repetitive Transport

Licensed Medical Professionals - **no LPNs** or LCSWs (unless a discharge planner)

- Must sign
- Must include date signed
- Must put credentials
- Must check appropriate box of title/credentials
- Must be LEGIBLE printed name of both signer and physician
- Must include telephone number to be contacted with questions

Questions/Contact Information

Christina McCutchan

Illinois Healthcare and Family Services

Christina.McCutchan@Illinois.gov

217-524-7112